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**Minutes of a meeting of Wysall and Thorpe in the Glebe Parish Council held in Wysall Village Hall on Tuesday February 7th, 2023 at 7.15 pm**

*Councillors: Coun. Carolyn Birch (Chair), Coun. Lindsay Redfern (Vice Chair),* Coun. Mike Stanley, Coun. *Liz Smith, Coun. Richard French, Coun. Catherine Heather, Coun. Martin Powell and Coun. John Tomlinson*

*In attendance: Clerk Danielle Scott*

*Coun. Reg Adair and Coun. John Cottee*

**1] Apologies**

None.

**2] Minutes from previous meeting**

Agreed and signed.

**3] Declarations of interest**

None.

**4] 15 minute open session for members of the public**

Two members of the public attended to discuss the proposed layout of the new playground equipment.

**5] Siting of the play equipment**

The amendments discussed in the public session were agreed. The site plan was approved and Coun. Smith will advise Playdale of the finalised plan. Ben Percival will get a quote for levelling up the ground. The clerk received approval to pay the 50% deposit.

**6] Report from the District and County Council member**

Coun. Cottee advised that there would be a full council meeting shortly to debate the final council tax figures. Coun. Adair advised of the elections in May and the proposed council tax figures for Rushcliffe.

**7] Clerks report**

The clerk reminded the council of the protocol for reporting absences at meetings. The clerk has completed her FILCA training.

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**8] Correspondence**

* The Midland Rural Housing walkaround is to be re-scheduled.
* Greater Nottingham Strategic Plan – Preferred Approach consultation for 6 weeks until Tuesday 14th February 2023.
* Rushcliffe Borough Council – online briefing for clerks and prospective candidates for the forthcoming Parish/Town Council elections - Wednesday 1 March 2023 commencing at 10am.
* Leicester County Council **-** letter of advance notice relating to forthcoming work and the closure of Wysall Lane, Wymeswold - 3 days commencing on 29th March 2023
* Via Roadworks - Wymeswold Road & Costock Road, WysallThursday 2nd February 2023 to Friday 3rd February 2023
* Notts Association of Local Councils - questions and answers regarding the devolution.
* Notts Association of Local Councils – Statistics for elections
* Notts Association of Local Councils – videos requested for International Women’s Day

## 9] Planning

## None.

## 10] NS&I Form

## Completed and signed. Clerk to send back to National Savings and Investments to obtain authority to administer the account.

**11] Luncheon Club**

The council was advised that Wysall Luncheon Club has closed. A cheque for £164.99 which was the balance of the bank account was passed to Coun. Birch. It will be given to Chris French of the Wysall Social Committee. A new club is currently being proposed.

**12] Village Hall**

The clerk advised she had contacted Dyno to undertake the repair works to the drains. She was still waiting on a revised quote from them.

The clerk reported that Alexa, the county solicitor advised that she can produce a legally binding document to protect the council when hiring the village hall in two hours. The council asked the clerk to instruct the work to be undertaken.

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The Bulb account is now **£61.67 in credit, they are** recommening lowering the monthly electricity payments for the village hall to £169.45. The council asked the clerk to action this.

It was agreed that the payments from Western Power Distribution will be paid in a lump sum to reduce admin costs, it will not change the terms of the agreement.

Meter readings were obtained, the clerk will update the Bulb account.

**13] Environment**

The clerk advised she is awaiting an update on the partial rebate from the Borough Council for the replacement gate.

The clerk is still awaiting an update from Streetwise on her tree application.

The clerk provided the “No dogs, except assistance dogs” signs to prevent pets being brought to the village hall breakfast.

It was agreed to purchase a tree in memory of the Queen. The corner of Keyworth Lane and Bradmore Road was proposed as a suitable site. The clerk was asked to contact Laura Trussler to see if the hedges can be cut back and Allie Avery the tree warden to see if she would look after the sapling.

**14] Grants**

The clerk advised that the Community Chest Fund was not available yet, she will keep checking.

The clerk had highlighted the FCC Communities Foundation as a potential source of funds for improvements to the doors, windows and heating system at the village hall. Coun. Smith and Coun. Tomlinson will form a working party to produce quotations for the work and assist the clerk in completing the application for funding. The clerk will be the assigned signatory for the grant application.

**15] Playground**

Coun. Smith agreed to be the contact person required for Playdale deliveries etc.

The clerk will complete the cabling/pipe questionnaire sent over from Playdale.

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**16] Parish Council Matters**

Confirmation from Rushcliffe Borough Council had been received and passed to councillors regarding the Wysall / Thorpe councillor ratio. It was confirmed that there were two seats for Thorpe in the Glebe and six for Wysall.

The council discussed the Cilca qualification for the clerk. Costs include training - £250 +vat (SLCC) or £375 (Nalc) then £410 for qualification and submission platform. This is a 200-hour course. Costs can be split with Willoughby. The clerk suggested a ILCA to Cilca course as the next step at £120 (+vat). Council agreed.

Coun. Birch advised she would provide details of the budget/precept in her annual report.

The clerk advised which documents are needed on the website for best practice.

Coun. Birch advised that the Social Committee / Church were liaising to make plans to celebrate the upcoming Coronation.

**17] Accounts to pay**

Agreed and signed.

**15] Next meeting 7th March 2023**

Due to the upcoming election, the date for the May meeting has been moved to the 16th May and will include the Parish Meeting and the Annual Meeting. The clerk will amend the advertised dates and book the village hall.

*The meeting closed at 9.20pm*

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Action Points

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| **Item Number** | **Action** | **Name** |
| 5 | Pay playground deposit | Clerk |
| 8 | Attend online election briefing | Clerk |
| 10 | Return completed NS&I form | Clerk |
| 11 | Luncheon Club cheque to Chris French | Coun. Birch |
| 12 | Update on Dyno quote / instruction | Clerk |
| 12 | Instruct county solicitor | Clerk |
| 12 | Submit meter readings to Bulb | Clerk |
| 12 | Amend Bulb payments | Clerk |
| 12 | Advise Western Power re: lump sum payment | Clerk |
| 13 | Update on gate grant | Clerk |
| 13 | Update on tree application | Clerk |
| 13 | Contact Laura Trussler | Clerk |
| 13 | Contact the tree warden | Clerk |
| 14 | Update on Community chest grant | Clerk |
| 14 | FCC Grant application | Clerk  Coun. Smith  Coun. Tomlinson |
| 15 | Advise Playdale delivery contact | Clerk |
| 15 | Complete cabling/pipe questionnaire | Clerk |
| 16 | Confirm training with Willoughby | Clerk |
| 18 | Amend advertised meeting date for May | Clerk |
| 18 | Book village hall for May meeting | Clerk |
| Cont… | Discuss email changes with Stephen Reeds | Clerk |
| Cont… | Monitor Bulb account | Clerk |
| Cont… | Playground sign wording | Clerk |
| Cont… | Playground cleaning/maintenance for future agenda | Clerk |
| Cont… | Remove Mike Elliott from the Natwest account | Clerk |
| Cont… | Attend Town & Parish Forum | Clerk |
| Cont… | Additional Natwest acct when possible | Clerk |
| Cont… | Investigate council shared document platform. | Clerk |
| Cont… | Collate yearly checklist for councilors/clerk. | Clerk |