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**Minutes of a meeting of Wysall and Thorpe in the Glebe Parish Council held in the Wysall Village Hall on Tuesday October 4, 2022 at 7.15 pm**

*Councillors: Carolyn Birch (Chairman)*

*Liz Smith, Richard French, Catherine Heather, Martin Powell, John Tomlinson*

*In attendance: The clerk Danielle Scott, Notts County Council Coun. John Cottee, Rushcliffe Borough Council Coun. Reg Adair*

**1] Apologies**

Coun. Mike Stanley

Coun. Lindsay Redfern

**2] Items by Members of The Public**

None.

**3] Minutes from The Previous Meeting Held July 5, 2022 & 6th September**

Both signed off.

**4] Declarations of Interest**

Coun. Powell advised he would leave the room during the planning item that related to a property close to his residence.

**5] Report from The District and County Council Member**

Coun. Cottee advised that Laura Trussler, the highways manager had been promoted within the council.

Coun. Adair advised that he would not be standing at the May 2023 election.

**6] Clerks Report**

The clerk thanked the councilors for their swift action in following the advised protocols following the Queen’s death.

The banking mandate had been completed so the signatories had been updated. She was now awaiting online access and payment methods from the bank. The necessary forms had been submitted.

The thank you letters had been posted out with regards to the football goal posts and the photograph taken at the last meeting of Mike Elliott and the parish council had been uploaded to the website and Facebook page.

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Danielle advised she had spoken with Stephen Reeds regarding updating the website and email system and this would be discussed further.

**7] Correspondence**

The next Town & Parish meeting at Rushcliffe Borough Council was set for 5th October. Coun. Birch and the clerk had confirmed their attendance.

An email from highways about seasonal decorations was not relevant to the parish.

Coun. Powell agreed to submit a piece for the 3W’s magazine.

The parish council put forward a nomination for the Rushcliffe Awards.

**8] RCAN**

It was agreed to try the service for 1 year. Clerk to organise the subscription.

**9] Split Costs**

It was agreed that certain costs accumulated by the clerk would be shared across Wysall and Willoughby Parish Councils. The clerk would draft a document to be signed by both Chairs.

**10] Planning Matters**

**Application:** Reference Number: 22/01741/FUL Applicant: Mr & Mrs Trigg Development: Two storey rear/side extensions and single storey rear extension. Alteration of existing pitched side roof to raise and add sloped roof. Addition of pitched roof to existing rear dormer windows. Flue to side roof. Location: Brystone Cottage Widmerpool Road Wysall Nottinghamshire NG12 5QW

*No objection*

**Application:** 22/01845/FUL Applicant: Mr M Pratt Development: Erection of one detached dwelling with detached triple garage and improvements to existing vehicular access Location: The Chestnuts Costock Road Wysall Nottinghamshire NG12 5QT

*Objections as per previous application* (Coun. Powell left this part of the meeting)

**Discharge of Conditions:** TOWN AND COUNTRY PLANNING ACT 1990 Discharge of Condition(s) Reference Number: 22/01393/DISCON Applicant: Professor and Mrs James Development: Discharge Condition 4 (Landscaping and boundary), 6 (Hedges), 16 (Bird and bat boxes) and

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18 (Bin storage) of planning permission 21/01406/FUL Location: Rectory Farm Widmerpool Road Wysall Nottinghamshire NG12 5QW

**11] Village Hall**

The council had been made aware of occasions where the toilet lights had been left on so this would need to be investigated during the village hall audit booked on 12th October, with Edward Leddy-Owen from Rushcliffe Borough Council.It was agreed to discuss the hire costs for the village hall at the next budget review. The council asked to set the electricity direct debit for the for the village hall at £200 per month. This was until a more accurate figure could be provided by the supplier. Clerk to action and monitor.A subcommittee may have to be formed on the back of the village hall audit. Clerk to request copy of bouncy castle disclaimer from Coun. Stanley.

**12] Environment**

 The dog bin requested by Streetwise would be fitted soon.

The clerk was still awaiting an update from Streetwise with regards to the sign at the playground recommended in the last playground report.

The clerk is to invite the rural beat team to a 30-minute public session at the start of a future parish meeting.

The parish is still looking into alternative solutions for the no fouling signs as the quote from Streetwise was £278.21 for supply and installation.

The clerk will order 6 lamp post poppies for Remembrance Day.

Coun. Birch had removed the Ukrainian flag from outside the village hall as it was worn and faded. This will be replaced.

The Chair went on to thank the council for their swift action and correct use of protocol when learning of the passing of the Queen. The flag was lowered within 10 minutes of the announcement.

**13] Grants**

The clerk had been advised that the £5k Police Commissioners “Community Chest” grant should be available again December/January so she will look out for more information.

It was agreed not to apply for the Branching Out Community Tree Planting fund.

Clerk to see is Coun. Stanley can obtain an invoice for the gate to enable the council to claim 25% of the cost back.

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**14] Playground Equipment Project**

Clerk to contact Vicki Plant regarding the application for funding. No further updates this time.

It was agreed to keep the date of the playground report as May. If the new equipment has been obtained by this time ROSPA would be commissioned to undertake the report. If not, Streetwise would be used.

**15] Accounts to Pay**

Invoices were signed, but full financial figures were unavailable due to the clerk being unable to access the bank accounts. A budget subcommittee is to be arranged for the end of year accounts.

**16] Next Meeting November 1st, 2022**

*The meeting closed at 9.10pm.*

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Action Points

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| Item Number | Action | Name |
| 6 | Obtain access to the bank account | Clerk |
| 6  | Discuss email changes with Stephen Reeds | Clerk |
| 7 | Submit article for 3W’s magazine | Coun. Powell |
| 7 | Submit nominations for Rushcliffe Awards | Clerk |
| 8 | Organise RCAN subscription | Clerk |
| 9 | Draft split cost document for Chairs | Clerk |
| 10 | Update planning portal with decision | Clerk |
| 11 | Copy of bouncy castle disclaimer to clerk | Coun. Stanley |
| 11 | Contact County Solicitor re: bouncy castle disclaimer | Clerk |
| 11 | Attend village hall audit | Clerk/Councillors |
| 11 | Amend and monitor Bulb direct debit | Clerk |
| 11 | Add village hall audit to next agenda | Clerk |
| 11 | Add budget review/subcommittee to next agenda | Clerk |
| 12 | Invitation to rural crime team | Clerk |
| 12 | Chase playground sign with SW | Clerk |
| 12 | Obtain alternate costs for 4 “no fouling” signs | Clerk |
| 12 | Order 6 lamp post poppies | Clerk |
| 12 | Replace Ukrainian Flag | Coun. Birch |
| 13 | Obtain duplicate invoice for gate | Coun. Stanley |
| 14 | Contact Vicky plant for grant update | Clerk |
| Cont. | Speak to gardener re: tidy up | Coun. Stanley |
| Cont. | Contact RBC energy officer for advice | Clerk |